

ADMINISTRATIONAnthony DiCicco
*Mayor/Safety Director***DEPARTMENT OF BUILDING**Braden Thomas
*Director***PERMIT APPLICATION FOR A DONATION DROP BOX**

Pursuant to the City of Mayfield Heights Codified Ordinance Section 719.04, a fifty-dollar (\$50.00) fee, per donation drop box, must be submitted with this permit application. No more than two (2) donation drop boxes shall be permitted on any contiguous parcels under one ownership.

Donation drop box permits shall be valid from the date of issuance until December 31st of each year.

A. Location of donation drop box:

Address: _____

Please include a site plan drawing with this application showing the exact location of the donation drop box, including setbacks.

B. Applicant contact information:

Name: _____

Address: _____

Phone Number: _____ E-Mail: _____

C. Donation drop box owner contact information:

Name: _____

Address: _____

Phone Number: _____ E-Mail: _____

D. Owner of the proposed site contact information:

Name: _____

Address: _____

Phone Number: _____ E-Mail: _____

E. Name of person(s) responsible for placing, emptying, servicing, and removing the box:

Name: _____

Address: _____

Phone Number: _____ E-Mail: _____

Applicant's Signature_____
Print Name_____
Date